

EXECUTIVE SUMMARY

Piggyback Recommendation of \$500,000 or Greater FY20-218 – Floor Finish System

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to make a piggyback award to the vendor(s) awarded by the Panhandle Area Educational Consortium (PAEC) on the Request for Proposal (RFP) for Office and Custodial Supplies RFP 17-08. This consortium provides a purchasing vehicle that The School Board of Broward County, Florida (SBBC), may access as it exists under Section 1001.451(1), Florida Statutes. This RFP was awarded for an initial term of one (1) calendar year from April 11, 2017, with up to three (3) additional extension years. The contract is currently in its final term, which expires on April 11, 2021.

The spending authority being requested is \$1,000,000.

This Piggyback will replace Invitation to Bid (ITB)16-008B – Floor Finish System, which expired on January 20, 2020, and will allow District schools, centers, and departments to purchase floor finish and other associated products used to maintain clean floors and safe environments throughout the District. RFP 17-08 is a manufacturer catalog that carries the products tested and approved by Physical Plant Operations (PPO) and Risk Management.

Goods/Services Description

Responsible: Physical Plant Operations (PPO)

Products utilized in this Bid that are used to maintain clean and safe floors through the District include floor finish, gloss restorer, detergent, and floor finish remover. These new products have been tested by PPO and have formulations that are environmentally friendly and have less toxic odors than the products currently in use.

District staff annually removes the worn floor finish on the vinyl composite tile floors at each school and administrative site throughout the District. A new coat of finish is applied and maintained with the neutral floor cleaner and gloss restorer, which is part of a complete floor finish system. The floor finish protects the vinyl tile and provides a slip-resistant surface for the facilities.

These products will be stocked at the Central Warehouse for later delivery to schools and departments. The products included in this RFP have been approved by the Risk Management Department and are applied by trained custodial staff.

Procurement Method

Responsible: PWS

Pursuant to Purchasing Policy 3320 and the Department of Education, Rule 6A-1.012, 11(a), Florida Administrative Code as authorized by Section 1010.04(4)(a), Florida Statutes, and Purchasing Policy 3320, Section II, M, the requirement for requesting competitive solicitations from three (3) or more sources is hereby waived. SBBC may make purchases at or below the specified prices from contracts awarded by other City or County Governmental Agencies, other District School Boards, Community Colleges, Federal Agencies, the Public or Governmental Agencies of any State, or from State University System Cooperative bid agreements.

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Protest:

SBBC released ITB FY20-108 – Floor Finish System on August 22, 2019. A notice of intent to protest specifications was received on August 26, 2019. A formal protest letter and check were received on September 5, 2019. The Protestor's main complaint was in regard to their product's exclusion from the solicitation and requested that the ITB be vacated.

In accordance with Section 120.57(3) and Purchasing Policy 3320, Part VIII, the School Board provided an opportunity to resolve the protest by mutual agreement on January 29, 2020. During the meeting, Procurement & Warehousing Services (PWS) and PPO addressed concerns brought forward by the Protestor, but it was agreed to reconvene the meeting at a later date to allow PWS to conduct additional research. Due to the Coronavirus emergency, the meeting will be rescheduled as soon as the authorities permit. In the meantime, this Piggyback will provide SBBC with a procurement vehicle to acquire these products. Also, as a result of the protest, a future Board item will be created to reject all bids for ITB FY20-108.

Financial Impact

Responsible: PWS and PPO

The products available through this RFP are new to the District. Based on PPO staff's experience and knowledge about product needs for the upcoming cycle of floor maintenance projects, the spending authority estimated for this RFP is \$1,000,000. The reduced amount requested is as a result of the Covid-19 issue affecting the District. However, should the contract need a later recommendation for an increase in value, it will be presented for School Board consideration in a timely manner.

The funding source will come from existing approved schools, departments, and centers' budgets.

The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.